

LOCAL COORDINATING TEAM MEETING AGENDA

University of Novi Sad
January 21st -22nd, 2020

Place: Klub (Club of the academic staff), II floor, Department of Mathematics and Informatics,
Faculty of Sciences, Trg Dositeja Obradovica 4, Novi Sad

Tuesday, January 21st, 2020

10:00-10.30	<i>Get-together and welcome word</i>
10.30-11.15	<i>Brief report of the finished activities and future activities from the project coordinator Jelena Ignjatović</i>
11.15-12.15	<i>Report about the status of purchase of equipment in Albania</i>
12:15-12.45	Break
12.45-14.15	<i>Planning of the project middle term report</i>
14.15-16.15	Lunch break
16.15-17.15	<i>Discussion of the financial documentation and organization of reporting</i>
17.15-18.30	<i>Checking of the reporting forms</i>

Wednesday, January 22nd, 2020

10.00-10.45	<i>Report on the internal quality control</i>
10.45-11.30	<i>Planning the dissemination activities</i>
11:30-12.00	Break
12.00-13.30	<i>Detail planning the upcoming activities</i>
13.30-15.30	Lunch break
15.30-16.30	<i>Planning the upcoming visits to EU partners</i>
16:30-18:30	<i>Wrapping up and final discussion</i>