WORKPLAN FOR PROJECT YEAR 1

Ref.nr/ Sub-ref nr	Title													
1.1	Quantitative analysis of teaching competences of young, newly hired university teachers at the PC HEIs	**20**	**4x**	**4x**	**4x**	**4x**	**4x**							
1.2	Detailed analysis of the use of modern educational technologies in T&L at the PC HEIs	**20**	**4x**	**4x**	**4x**	**4x**	**4x**							
1.3	Reviewing experiences in the use of PMT in T&L at the EU HEIs	**20**			**4x 4=**	**4x 4=**	**4x 4=**	**4x 4=**	**4x 4=**					
1.4	Performing a comparative analysis based on collected data	**16**					**4x**	**4x**	**4x**	**4x**				
1.5	Defining necessary measures and actions for the modernisation of T&L	**16**							**4x**	**4x**	**4x**	**4x 4=**		
2.1	Forming technology-enhanced learning spaces	**20**								**4x**	**4x**	**4x**	**4x**	**4x**
2.2	Preparing material for PM training courses	**12**										**4x 4=**	**4x 4=**	**4x 4=**
2.3	Creating material for providing language support for teaching staff	**12**										**4x**	**4x**	**4x**
2.4	Preparing guidelines for the technological enhancement of teaching and learning	**12**										**4x 4=**	**4x 4=**	**4x 4=**
3.1	Organising the Workshop on innovative T&L methodologies and pedagogical approaches													
3.2	PM training of teaching staff													
3.3	Training of teaching staff for using new educational technologies													
3.4	Training for teaching and academic writing in English													
3.5	Development of structure and content of courses for students and young teachers													

3.6	Approval/Accreditation of new/modified master study and continuing professional development courses													
3.7	Implementation of approved courses													
4.1	The integration of online technologies into traditional courses													
4.2	Developing systems for electronic testing													
4.3	Forming online labs													
4.4	Preliminary analysis of performance indicators													
5.1	Establishing QAMB	**16**	**4x 4=**	**4x 4=**	**4x 4=**	**4x 4=**								
5.2	Establishing internal work quality standards and procedures	**24**	**4x 4=**	**4x 4=**	**4x 4=**	**4x 4=**	**4x 4=**	**4x 4=**						
5.3	Preparing and analysing quality reports	**32**					**4x**	**4x 4=**	**4x**	**4x**	**4x 4=**	**4x**	**4x**	**4x 4=**
5.4	Organising inter-project coaching													
5.5	Organising external monitoring													
6.1	Creating the project website	**48**	**4x**	**4x**	**4x**	**4x**	**4x**	**4x**	**4x**	**4x**	**4x**	**4x**	**4x**	**4x**
6.2	Printing and distributing promotional material	**36**				**4x**	**4x**	**4x**	**4x**	**4x**	**4x**	**4x**	**4x**	**4x**
6.3	Disseminating reports on the project achievements													
6.4	Organising popularisation lectures													
6.5	Developing a Rulebook on CPD of teaching staff													
6.6	Developing Strategy for the support and on-going improvement of the quality of T&L													
6.7	Developing a unified questionnaire													
7.1	Setting up PMBs and signing partnership agreement	**16**	**4x 4=**	**4x 4=**	**4x 4=**	**4x 4=**								
7.2	Organising the Kick-off meeting and meetings of the CMT	**20**	**4x 4=**	**4x 4=**	**4x 4=**	**4x 4=**						**4x 4=**		
7.3	Organising meetings of the LCT	**8**					**4x**				**4x**			
7.4	Creating the PAP	**48**	**4x**	**4x**	**4x 4=**	**4x**	**4x**	**4x 4=**	**4x**	**4x**	**4x 4=**	**4x**	**4x**	**4x 4=**
7.5	Preparing interim and final reports													
7.6	Performing regular financial administration	**48**	**4x 4=**	**4x 4=**	**4x 4=**	**4x 4=**	**4x 4=**	**4x 4=**	**4x 4=**	**4x 4=**	**4x 4=**	**4x 4=**	**4x 4=**	**4x 4=**
7.7	Doing regular coordination activities	**48**	**4x 4=**	**4x 4=**	**4x 4=**	**4x 4=**	**4x 4=**	**4x 4=**	**4x 4=**	**4x 4=**	**4x 4=**	**4x 4=**	**4x 4=**	**4x 4=**