



**Strengthening Teaching Competences
in Higher Education
in Natural and Mathematical Sciences**



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Report on the LCT meeting in Novi Sad

The second meeting of the Local Management Team Erasmus + CBHE project "Strengthening Teaching Competences in Higher Education in Natural and Mathematical Sciences - TeComp", within the project activity 7.2. was organised in the period from January 20th to January 22nd, 2020. The meetings, organized through three-day activities, were held in the teachers' club of the Department of Mathematics and Informatics, Faculty of Science, University of Novi Sad. During the first day, only the representatives of the coordination teams from Nis and Novi Sad met to review the complete project documentation related to travel payments, reports and the realization of equipment purchasing. In this part of the meeting, we reviewed the content of the document published by the European Commission in relation to the Report submitted in the middle of the project and divided the tasks related to the preparation and collection the required documents. During the next two days, the meetings took place according to the plan envisaged by the agenda. First of all, the project coordinator Jelena Ignjatovic gave a brief report on the activities which have been realised and installed in the project so far, presented the plan of the following activities in the coming period and gave an brief overview of deviations from the plan given in the project description. Then, the partners from Albania informed us about the situation with the tender for the equipment purchasing in their circumstances. Our conclusion about the situation and realisation of project activities was completely satisfactory. Then, the coordinators from Novi Sad and Nis informed the partners with the requirements of the European Commission for the Report submission, what is being of the evaluation and what the documents which are needed to be prepared. The way of numbering and fulfilling the travel documentation and the final financial statements was explained in detail once again, by the financial coordinator Miroslav Ćirić. The next day began with a meeting where the Report on Internal Quality Standards and Control of the project was presented by the University of Korce, Albania, followed by a discussion on upcoming project activities and travel and the adoption of an Action Plan for the upcoming period.