



**Strengthening Teaching Competences
in Higher Education
in Natural and Mathematical Sciences**

Co-funded by the
Erasmus+ Programme
of the European Union



Quality Assurance report

Period from

November 30th, 2019 - May 14th, 2020



Project acronym:	TeComp
Project full title:	Strengthening Teaching Competences in Higher Education in Natural and Mathematical Sciences
Project No:	598434-EPP-1-2018-1-RS-EPPKA2-CBHE-JP
Number of grant contracts	2018-2467/001-001
Web address of project	www.tecomp.ni.ac.rs
Funding Scheme:	Erasmus+
Coordinator Institution:	University of Nis
Coordinator:	Prof. dr Jelena Ignjatović
Project duration:	15.11.2018. – 14.11.2022
Work package:	WP5 – Quality assurance and monitoring
Lead organization of WP5:	University of Korce Activity 5.3 Preparing and analysing quality reports
Version of the document:	second
Status:	Final
Dissemination level:	Institutional, Internal

Introduction

This report is prepared based on the Internal quality reports provided by the coordinators and members of Quality Assurance and Monitoring Board (QAMB) only from two project partners UNI and UNS.

Action plan with many activities that would be realised during this period was made, but circumstances that no one could have planned happened and interrupted the implementation of the project before the visit to the university in Ghent, in order to prepare materials for pedagogical, psychological and methodological training courses.

UNS-Local coordinating team meeting in Novi Sad

First activity in this period was LCT meeting organised in Novi Sad from January 20th to January 22nd, 2020, within the project activity 7.3. The meeting was held in the teacher club of the Department of Mathematics and Informatics, at the Faculty of Science of University of Novi Sad and all partners (9 people) participated. The discussions of this meeting were focused on the reports of the finished activities, internal quality control and dissemination activities. Financial documentation and reporting were another important part of the discussions.



During the first day, only the representatives of the coordination teams from Nis and Novi Sad met to review the complete project documentation related to travel payments, reports and the realization of equipment purchasing. In this part of the meeting, the content of the document published by the

European Commission in relation to the Report submitted in the middle of the project were reviewed. The tasks related to the preparation and collection the required documents were distributed between the partners. During the next two days, the meetings took place according to the plan envisaged by the agenda. First of all, the project coordinator Jelena Ignjatovic gave a brief report on the activities which have been realised and installed in the project so far, presented the plan of the following activities in the coming period and gave a brief **overview of deviations from the plan given in the project description**. Then, the partners



from Albania informed the present consortium members about the situation with the tender for the equipment purchasing and limitations caused by their rules. The conclusion about the situation and realisation of project activities was pretty satisfactory. The next day began with a meeting where the Report on Internal Quality Standards and Procedures of the project was presented by the coordinators from the UNI and UNIKO, followed by a discussion on upcoming project activities and travel and the adoption of an Action Plan for the upcoming period.

The visits related to preparation of printed and electronic material were planned for the period from March to June, but their implementation was impossible, because of these unpredicted and extraordinary circumstances with Covid-19 outbreak. The bulk of mobility for Teaching, Training and/or project research activities haven't been planned in the phase of the project covered by this report.

These activities will be implemented in the continuation of the project.

The visit of teachers from Serbia and Albania to UGENT was completely organised, but unfortunately Covid-19 pandemic interrupted the realisation of the visit and all activities are postponed until the further notice.

REPORT UNI – Interim technical report

The Interim e-Report no. 598434 is finalised and submitted to EACEA within the deadline, by the project coordinator. All other project activities are interrupted by the corona outbreak.

UNI

Quality Assurance Check List for Review of Deliverable: Activities 7.3

Author(s) responsible for the deliverable:

QAMB reviewer(s): Zorana Jančić

Assurance point	Issues to be addressed	Assessment	Comments	Recommendations
1. Compliance with the objective of TeComp	Does the deliverable comply with the overall objectives of the project?	<input checked="" type="checkbox"/> yes <input type="checkbox"/> no <input type="checkbox"/> partially	/	/
2. Compliance with the specific objectives of the workpackage	Does the deliverables comply with the WP Objectives as specified in the WP description?	<input checked="" type="checkbox"/> yes <input type="checkbox"/> no <input type="checkbox"/> partially	/	/
3. Correspondence with the description of work of the relevant activity	Does the deliverable correspond with the activity description as specified in the Application Form?	<input checked="" type="checkbox"/> yes <input type="checkbox"/> no <input type="checkbox"/> partially	/	/
4. Compliance with the deliverables format	Is the deliverable presented using the Project's deliverable format	<input checked="" type="checkbox"/> yes <input type="checkbox"/> no	/	/
5. Adequacy of complementary information	Examples of complementary info: External sources used Bibliography List of contacts Methodology used (i.e. for surveys)	<input checked="" type="checkbox"/> yes <input type="checkbox"/> no	/	/
6. Adequacy of written language	Level of written English	<input type="checkbox"/> excellent <input checked="" type="checkbox"/> adequate <input type="checkbox"/> poor	/	/
Overall assessment and suggestions for improvement			/	
Date of Quality Assurance performed by QAMB reviewers: June 3rd, 2020				
Deadline for submission of amended version of the deliverables: May 30 th , 2020				

Each member of QAMB need to sign the form.



UNI

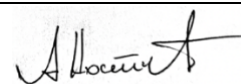
Quality Assurance Check List for Review of Deliverable: Activities 7.3

Author(s) responsible for the deliverable:

QAMB reviewer(s): Aleksandar Nastić

Assurance point	Issues to be addressed	Assessment	Comments	Recommendations
1. Compliance with the objective of TeComp	Does the deliverable comply with the overall objectives of the project?	<input checked="" type="checkbox"/> yes <input type="checkbox"/> no <input type="checkbox"/> partially	/	/
2. Compliance with the specific objectives of the workpackage	Does the deliverables comply with the WP Objectives as specified in the WP description?	<input checked="" type="checkbox"/> yes <input type="checkbox"/> no <input type="checkbox"/> partially	/	/
3. Correspondence with the description of work of the relevant activity	Does the deliverable correspond with the activity description as specified in the Application Form?	<input checked="" type="checkbox"/> yes <input type="checkbox"/> no <input type="checkbox"/> partially	/	/
4. Compliance with the deliverables format	Is the deliverable presented using the Project's deliverable format	<input checked="" type="checkbox"/> yes <input type="checkbox"/> no	/	/
5. Adequacy of complementary information	Examples of complementary info: External sources used Bibliography List of contacts Methodology used (i.e. for surveys)	<input checked="" type="checkbox"/> yes <input type="checkbox"/> no	/	/
6. Adequacy of written language	Level of written English	<input type="checkbox"/> excellent <input checked="" type="checkbox"/> adequate <input type="checkbox"/> poor	/	/
Overall assessment and suggestions for improvement				
Date of Quality Assurance performed by QAMB reviewers: June 3rd, 2020				
Deadline for submission of amended version of the deliverables: May 30 th , 2020				

Each member of QAMB need to sign the form.



UB

Quality Assurance Check List for Review of Deliverable: Activities 7.3

Author(s) responsible for the deliverable:

QAMB reviewer(s): Nebojša Jasnčić

Assurance point	Issues to be addressed	Assessment	Comments	Recommendations
1. Compliance with the objective of TeComp	Does the deliverable comply with the overall objectives of the project?	<input checked="" type="checkbox"/> yes <input type="checkbox"/> no <input type="checkbox"/> partially	/	/
2. Compliance with the specific objectives of the workpackage	Does the deliverables comply with the WP Objectives as specified in the WP description?	<input checked="" type="checkbox"/> yes <input type="checkbox"/> no <input type="checkbox"/> partially	/	/
3. Correspondence with the description of work of the relevant activity	Does the deliverable correspond with the activity description as specified in the Application Form?	<input checked="" type="checkbox"/> yes <input type="checkbox"/> no <input type="checkbox"/> partially	/	/
4. Compliance with the deliverables format	Is the deliverable presented using the Project's deliverable format	<input checked="" type="checkbox"/> yes <input type="checkbox"/> no	/	/
5. Adequacy of complementary information	Examples of complementary info: External sources used Bibliography List of contacts Methodology used (i.e. for surveys)	<input checked="" type="checkbox"/> yes <input type="checkbox"/> no	/	/
6. Adequacy of written language	Level of written English	<input type="checkbox"/> excellent <input checked="" type="checkbox"/> adequate <input type="checkbox"/> poor	/	/
Overall assessment and suggestions for improvement				
Date of Quality Assurance performed by QAMB reviewers: June 3rd, 2020				
Deadline for submission of amended version of the deliverables: May 30 th , 2020				

Each member of QAMB need to sign the form

Jacint Hedjusa

UNS

Quality Assurance Check List for Review of Deliverable: Activities 7.3

Author(s) responsible for the deliverable:

QAMB reviewer(s): Zorana Lužanin

Assurance point	Issues to be addressed	Assessment	Comments	Recommendations
1. Compliance with the objective of TeComp	Does the deliverable comply with the overall objectives of the project?	<input checked="" type="checkbox"/> yes <input type="checkbox"/> no <input type="checkbox"/> partially	/	/
2. Compliance with the specific objectives of the workpackage	Does the deliverables comply with the WP Objectives as specified in the WP description?	<input checked="" type="checkbox"/> yes <input type="checkbox"/> no <input type="checkbox"/> partially	/	/
3. Correspondence with the description of work of the relevant activity	Does the deliverable correspond with the activity description as specified in the Application Form?	<input checked="" type="checkbox"/> yes <input type="checkbox"/> no <input type="checkbox"/> partially	/	/
4. Compliance with the deliverables format	Is the deliverable presented using the Project's deliverable format	<input checked="" type="checkbox"/> yes <input type="checkbox"/> no	/	/
5. Adequacy of complementary information	Examples of complementary info: External sources used Bibliography List of contacts Methodology used (i.e. for surveys)	<input checked="" type="checkbox"/> yes <input type="checkbox"/> no	/	/
6. Adequacy of written language	Level of written English	<input type="checkbox"/> excellent <input checked="" type="checkbox"/> adequate <input type="checkbox"/> poor	/	/
Overall assessment and suggestions for improvement				
Date of Quality Assurance performed by QAMB reviewers: June 3rd, 2020				
Deadline for submission of amended version of the deliverables: May 30 th , 2020				

Each member of QAMB need to sign the form.



UNIKG

Quality Assurance Check List for Review of Deliverable: Activities 7.3

Author(s) responsible for the deliverable:

QAMB reviewer(s): Slađana Dimitrijević

Assurance point	Issues to be addressed	Assessment	Comments	Recommendations
1. Compliance with the objective of TeComp	Does the deliverable comply with the overall objectives of the project?	<input checked="" type="checkbox"/> yes <input type="checkbox"/> no <input type="checkbox"/> partially	/	/
2. Compliance with the specific objectives of the workpackage	Does the deliverables comply with the WP Objectives as specified in the WP description?	<input checked="" type="checkbox"/> yes <input type="checkbox"/> no <input type="checkbox"/> partially	/	/
3. Correspondence with the description of work of the relevant activity	Does the deliverable correspond with the activity description as specified in the Application Form?	<input checked="" type="checkbox"/> yes <input type="checkbox"/> no <input type="checkbox"/> partially	/	/
4. Compliance with the deliverables format	Is the deliverable presented using the Project's deliverable format	<input checked="" type="checkbox"/> yes <input type="checkbox"/> no	/	/
5. Adequacy of complementary information	Examples of complementary info: External sources used Bibliography List of contacts Methodology used (i.e. for surveys)	<input checked="" type="checkbox"/> yes <input type="checkbox"/> no	/	/
6. Adequacy of written language	Level of written English	<input checked="" type="checkbox"/> excellent <input type="checkbox"/> adequate <input type="checkbox"/> poor	/	/
Overall assessment and suggestions for improvement			This version should be approved as a final one.	
Date of Quality Assurance performed by QAMB reviewers: June 3rd, 2020				
Deadline for submission of amended version of the deliverables: May 30 th , 2020				

Each member of QAMB need to sign the form.

Slađana Dimitrijević

ECUG

Quality Assurance Check List for Review of Deliverable: Activities 7.3

Author(s) responsible for the deliverable:

QAMB reviewer(s): Romeo Mano

Assurance point	Issues to be addressed	Assessment	Comments	Recommendations
1. Compliance with the objective of TeComp	Does the deliverable comply with the overall objectives of the project?	<input checked="" type="checkbox"/> yes <input type="checkbox"/> no <input type="checkbox"/> partially	/	/
2. Compliance with the specific objectives of the workpackage	Does the deliverables comply with the WP Objectives as specified in the WP description?	<input checked="" type="checkbox"/> yes <input type="checkbox"/> no <input type="checkbox"/> partially	/	/
3. Correspondence with the description of work of the relevant activity	Does the deliverable correspond with the activity description as specified in the Application Form?	<input checked="" type="checkbox"/> yes <input type="checkbox"/> no <input type="checkbox"/> partially	/	/
4. Compliance with the deliverables format	Is the deliverable presented using the Project's deliverable format	<input checked="" type="checkbox"/> yes <input type="checkbox"/> no	/	/
5. Adequacy of complementary information	Examples of complementary info: External sources used Bibliography List of contacts Methodology used (i.e. for surveys)	<input checked="" type="checkbox"/> yes <input type="checkbox"/> no	/	/
6. Adequacy of written language	Level of written English	<input type="checkbox"/> excellent <input checked="" type="checkbox"/> adequate <input type="checkbox"/> poor	/	/
Overall assessment and suggestions for improvement			/	/

Date of Quality Assurance performed by QAMB reviewers: June 3rd, 2020

Deadline for submission of amended version of the deliverables: May 30th, 2020

Each member of QAMB need to sign the form.



UNIKO

Quality Assurance Check List for Review of Deliverable: Activities 7.3

Author(s) responsible for the deliverable:

QAMB reviewer(s): Ardian Cerava

Assurance point	Issues to be addressed	Assessment	Comments	Recommendations
1. Compliance with the objective of TeComp	Does the deliverable comply with the overall objectives of the project?	<input checked="" type="checkbox"/> yes <input type="checkbox"/> no <input type="checkbox"/> partially	/	/
2. Compliance with the specific objectives of the workpackage	Does the deliverables comply with the WP Objectives as specified in the WP description?	<input checked="" type="checkbox"/> yes <input type="checkbox"/> no <input type="checkbox"/> partially	/	/
3. Correspondence with the description of work of the relevant activity	Does the deliverable correspond with the activity description as specified in the Application Form?	<input checked="" type="checkbox"/> yes <input type="checkbox"/> no <input type="checkbox"/> partially	/	/
4. Compliance with the deliverables format	Is the deliverable presented using the Project's deliverable format	<input checked="" type="checkbox"/> yes <input type="checkbox"/> no	/	/
5. Adequacy of complementary information	Examples of complementary info: External sources used Bibliography List of contacts Methodology used (i.e. for surveys)	<input checked="" type="checkbox"/> yes <input type="checkbox"/> no	/	/
6. Adequacy of written language	Level of written English	<input checked="" type="checkbox"/> excellent <input type="checkbox"/> adequate <input type="checkbox"/> poor	/	/
Overall assessment and suggestions for improvement				
Date of Quality Assurance performed by QAMB reviewers: June 3rd, 2020				
Deadline for submission of amended version of the deliverables: May 30 th , 2020				

Each member of QAMB need to sign the form.



SWOT analysis	Quantification of assessment
S - Strengths	+++ - highly significant
W -Weaknesses	++ - moderately significant
O - Opportunities	+ - slightly significant
T – Threats	0 - without significance

Suggestions for improvement and planned measures

Strengths	Quantification of assessment
Continuous analysis of work and achieved results.	+++
Cooperation of partners.	+++
Weaknesses	Quantification of assessment
Availability of relevant information about the project on website and PAP (some information are missing).	+
Change to online working due to the COVID19 pandemic.	+++
Opportunities	Quantification of assessment
Permanently work on improving the quality of work on project activities.	+++
Expand the team working on the project if necessary.	+++
Shifts in the projects timetable.	+++
Action plan.	+++
Threats	Quantification of assessment
Prediction of conditions to work and travel due to COVID19 pandemic.	+++
Insufficient motivation, lack of time and health risks for working in pandemic conditions.	++

1. Ask for an extension of the period in which the project is implemented.
2. Regularly organize CMT online meetings to coordinate activities and types of work.



SUMMARY OF THE TASK 7.3

Title	Meetings of the LCT organized	
Type	<input type="checkbox"/> Teaching material <input type="checkbox"/> Learning material <input type="checkbox"/> Training material	<input checked="" type="checkbox"/> Event <input checked="" type="checkbox"/> Report <input type="checkbox"/> Service/Product
Achieved goals	Meetings of LCT are planned in the middle of the intervals between two CMT meetings to ensure continuity of management of the project. The second one was held in UNS.	
Conclusion	Aims are partially achieved.	
Sustainability	The Report on Internal Quality Standards and Procedures of the project, as well as Action Plan for the upcoming period were discussed and adopted. The review of the schedule of the upcoming project activities and travels was prepared.	



**Strengthening Teaching Competences
in Higher Education
in Natural and Mathematical Sciences**

Co-funded by the
Erasmus+ Programme
of the European Union



University of Niš

The TeComp Consortium

www.tecomp.ni.ac.rs

e-mail:

tecomp@ni.ac.rs

tecomp.p2018@gmail.com

Copyright©TeComp Consortium

Co-funded by the
Erasmus+ Programme
of the European Union



This project has been co-funded with support from the European Commission. This publication reflects the views only of the author, and the Commission cannot be held responsible for any use which may be made of the information contained therein