NEW WORK PLAN
for the period from December 2020 until November 2022

Timetable of Activities

Activities		Total duration (number of weeks)	December 2020	January 2021	February 2021	March 2021	April 2021	May 2021	June 2021	July2021	August 2021	September 2021	October2021	November 2021
Ref.nr/ Sub-ref nr	Title													
2.2	Preparing material for PM training courses	16	4x4=	4x	4x	4x								
2.3	Creating material for providing language support for teaching staff				4x	4x	4x	4x						
2.4	Preparing guidelines for the technological enhancement of teaching and learning	16	4x4=	4x	4x	4x								
3.2	PM training of teaching staff	16				4x4=	4x4=	4x4=	4x4=			4x4=	4x4=	4x4=
3.3	Training of teaching staff for using new educational technologies					4x4=	4x4=	4x4=	4x4=			4x4=	4x4=	4x4=
3.4	Training for teaching and academic writing in English											4x	4x	4x
3.5	Development of structure and content of courses for students and young teachers		4x	4x	4x	4x	4x	4x	4x					
3.6	Approval/Accreditation of new/modified master study and continuing professional development courses		4x										4x	4x
3.7	Implementation of approved courses				4x	4x	4x	4x	4x	4x	4x	4x	4x	4x
4.1	The integration of online technologies into traditional courses		4x	4x	4x	4x	4x	4x	4x	4x	4x	4x	4x	4x
4.2	Developing systems for electronic testing				4x4=	4x4=	4x4=	4x4=	4x4=	4x4=	4x4=	4x4=	4x4=	4x4=
4.3	Forming online labs		4x	4x	4x	4x	4x	4x	4x	4x	4x	4x	4x	4x
5.3	Preparing and analysing quality reports		4x	4x4=	4x	4x4=	4x	4x 4=	4x	4x	4x 4=	4x	4x	4x 4=
5.4	Organising inter-project coaching								2x	2x				
5.5	Organising external monitoring				2x2=	2x2=								

6.1	Creating the project website	**48**	**4x**	**4x**	**4x**	**4x**	**4x**	**4x**	**4x**	**4x**	**4x**	**4x**	**4x**	**4x**
6.2	Printing and distributing promotional material	**36**				**4x**	**4x**	**4x**	**4x**	**4x**	**4x**	**4x**	**4x**	**4x**
6.3	Disseminating reports on the project achievements		**4x 4=**	**4x**	**4x**	**4x 4=**	**4x**	**4x**	**4x 4=**	**4x**	**4x**	**4x 4=**	**4x**	**4x**
6.4	Organising popularisation lectures		**4x 4=**	**4x**	**4x**	**4x 4=**	**4x**	**4x**	**4x 4=**	**4x**	**4x**	**4x 4=**	**4x**	**4x**
6.5	Developing a Rulebook on CPD of teaching staff		**4x 4=**	**4x 4=**	**4x 4=**	**4x**	**4x**	**4x**	**4x**	**4x**	**4x**	**4x**	**4x**	**4x**
6.6	Developing Strategy for the support and on-going improvement of the quality of T&L								**4x 4=**	**4x 4=**	**4x 4=**	**4x**	**4x**	**4x**
6.7	Developing a unified questionnaire								**4x 4=**	**4x 4=**	**4x 4=**	**4x**	**4x**	**4x**
7.3	Organising meetings of the LCT	**8**				**4x**					**4x**			
7.4	Creating the PAP	**48**	**4x**	**4x**	**4x 4=**	**4x**	**4x**	**4x 4=**	**4x**	**4x**	**4x 4=**	**4x**	**4x**	**4x 4=**
7.6	Performing regular financial administration	**48**	**4x 4=**	**4x 4=**	**4x 4=**	**4x 4=**	**4x 4=**	**4x 4=**	**4x 4=**	**4x 4=**	**4x 4=**	**4x 4=**	**4x 4=**	**4x 4=**
7.7	Doing regular coordination activities	**48**	**4x 4=**	**4x 4=**	**4x 4=**	**4x 4=**	**4x 4=**	**4x 4=**	**4x 4=**	**4x 4=**	**4x 4=**	**4x 4=**	**4x 4=**	**4x 4=**

Activities		**Total duration (number of weeks)**	**December 2022**	**January 2022**	**February 2022**	**March 2022**	**April 2022**	**May 2022**	**June 2022**	**July2022**	**August 2022**	**September 2022**	**October2022**	**November 2022**
Ref.nr/ Sub-ref nr	**Title**													
3.1	Organising the Workshop on innovative T&L methodologies and pedagogical approaches											**4x 4=**	**4x 4=**	**4x 4=**
3.2	PM training of teaching staff		**4x4=**	**4x4=**	**4x4=**	**4x4=**	**4x4=**	**4x4=**	**4x4=**					
3.3	Training of teaching staff for using new educational technologies		**4x4=**	**4x4=**	**4x4=**	**4x4=**	**4x4=**	**4x4=**	**4x4=**					
3.4	Training for teaching and academic writing in English		**4x**	**4x**	**4x**									
3.5	Development of structure and content of courses for students and young teachers		**4x**	**4x**										
3.6	Approval/Accreditation of new/modified master study and continuing professional development courses		**4x**	**4x**										
3.7	Implementation of approved courses		**4x**	**4x**	**4x**	**4x**	**4x**	**4x**	**4x**	**4x**	**4x**	**4x**	**4x**	**4x**

4.1	The integration of online technologies into traditional courses		**4x**	**4x**	**4x**	**4x**	**4x**	**4x**	**4x**	**4x**	**4x**	**4x**	**4x**	**4x**
4.2	Developing systems for electronic testing		**4x**	**4x**	**4x**	**4x**	**4x**	**4x**	**4x**	**4x**	**4x**	**4x**		
4.3	Forming online labs		**4x**											
4.4	Preliminary analysis of performance indicators					**4x**	**4x**	**4x**	**4x**	**4x**	**4x**	**4x**	**4x**	**4x**
5.1	Establishing QAMB	**16**	**4x 4=**	**4x 4=**	**4x 4=**	**4x 4=**								
5.2	Establishing internal work quality standards and procedures	**24**	**4x 4=**	**4x 4=**	**4x 4=**	**4x 4=**	**4x 4=**	**4x 4=**						
5.3	Preparing and analysing quality reports	**32**					**4x**	**4x 4=**	**4x**	**4x**	**4x 4=**	**4x**	**4x**	**4x 4=**
5.5	Organising external monitoring												**2x2=**	**2x2=**
6.1	Creating the project website	**48**	**4x**	**4x**	**4x**	**4x**	**4x**	**4x**	**4x**	**4x**	**4x**	**4x**	**4x**	**4x**
6.2	Printing and distributing promotional material	**36**				**4x**	**4x**	**4x**	**4x**	**4x**	**4x**	**4x**	**4x**	**4x**
6.3	Disseminating reports on the project achievements		**4x 4=**	**4x**	**4x**	**4x 4=**	**4x**	**4x**	**4x 4=**	**4x**	**4x**	**4x 4=**	**4x**	**4x**
6.4	Organising popularisation lectures		**4x 4=**	**4x**	**4x**	**4x 4=**	**4x**	**4x**	**4x 4=**	**4x**	**4x**	**4x 4=**	**4x**	**4x**
6.5	Developing a Rulebook on CPD of teaching staff		**4x 4=**	**4x 4=**	**4x 4=**	**4x**	**4x**	**4x**	**4x**	**4x**	**4x**	**4x**	**4x**	**4x**
6.6	Developing Strategy for the support and on-going improvement of the quality of T&L		**4x 4=**	**4x 4=**	**4x 4=**	**4x**	**4x**	**4x**	**4x**	**4x**	**4x**	**4x**	**4x**	**4x**
6.7	Developing a unified questionnaire		**4x 4=**	**4x 4=**	**4x 4=**	**4x**	**4x**	**4x**	**4x**	**4x**	**4x**	**4x**	**4x**	**4x**
7.3	Organising meetings of the LCT	**8**					**4x**				**4x**			
7.4	Creating the PAP	**48**	**4x**	**4x**	**4x 4=**	**4x**	**4x**	**4x 4=**	**4x**	**4x**	**4x 4=**	**4x**	**4x**	**4x 4=**
7.5	Preparing interim and final reports												**4x 4=**	**4x 4=**
7.6	Performing regular financial administration	**48**	**4x 4=**	**4x 4=**	**4x 4=**	**4x 4=**	**4x 4=**	**4x 4=**	**4x 4=**	**4x 4=**	**4x 4=**	**4x 4=**	**4x 4=**	**4x 4=**
7.7	Doing regular coordination activities	**48**	**4x 4=**	**4x 4=**	**4x 4=**	**4x 4=**	**4x 4=**	**4x 4=**	**4x 4=**	**4x 4=**	**4x 4=**	**4x 4=**	**4x 4=**	**4x 4=**