



Minutes of the online Meeting with the contact person from University of Granada

13th-July-2022

The contact person from University of Granada could not participate in the online CMT meeting, but because of the urgent topics, the project coordinator organized the meeting with Maria C. Canadas and Jelena Matejic on July 13th, 2022, beginning at 18PM. The main objective was the division of duties and agreement on the deadline dates for the realization of the tasks, which are to be performed by the University of Granada.

The main conclusions are as follows:

- They should arrange the distribution of per diems before the agreed deadline.
- Every document must be signed and stamped.
- They should plan to calculate additional 10% that will be paid by Brussels after the revision of the documents, in their documentation.
- Financial documents must be uploaded to the project administration platform (PAP) as well as a financial spreadsheet
- Money for printing materials can be moved to another budget line
- They have two more routes: Workshop in Nis and Final Conference in Belgrade.
- To prepare for Nis, the University of Granada must prepare the presentation of their project dissemination activities and plans for the sustainability of the project
- October 10th is the date of final conference, but they can set aside more days for it
- Maria must complete the reports about the workshop and training given by teachers from University of Granada.
- In September, the dissemination activities and presentations about the project results will be organised at the University of Granada.