

KICK-OFF MEETING EVALUATION BY THE PARTICIPANTS (filled in the paper form)

Summary of the Participant Feedback Form (to be filled by host institution)

Event date:	15th-17th January, 2019
Event venue:	Nis
Host institution:	University of Nis
Name and surname of the evaluator:	Jelena Ignjatovic

Results to be filled by organisers based on the evaluation results.

Please note: insert only the overall percentage of all feedback forms received (e.g. participants total number = 37; 25 of them were most satisfied and 12 of them satisfied – on average, 67.6% filled in the column very satisfied for most questions, while 32.4% were satisfied).

	Most satisfied	Satisfied	Moderately satisfied	Rather dissatisfied	Not satisfied, at all
The event administration:	91%	9%	0	0	0
The structure of the programme:	82%	18%	0	0	0
The venue and facilities:	82%	14%	4%	0	0
The presentations :	86%	14%	0	0	0
The discussions:	82%	18%	0	0	0

	Strongly agree	Agree	Neutral	Disagree	Strongly disagree
The information I got was of immediate help to me.	73%	23%	4%	0	0
This event covered to a very high extent the topics I have expected.	68%	27%	5%	0	0
I enjoyed the cooperation and interaction with the other participants.	86%	14%	0	0	0

STRENGTHS AND LIMITATIONS OF THE EVENT

The overall percentage of participants with prior experience of similar events:

Prior Experience of Similar Events – Overall %	86% - YES; 14% - NO
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THE RECEIVED COMMENTS OF THE PARTICIPANTS

Strengths of the event and contributions or activities enjoyed by participants	<ul style="list-style-type: none"> • Everything was very well organized and implemented. • I enjoyed in everything, because this is new field for me. • I will gain new knowledge and skills through this project. • Presentations, discussions were very useful and social evening has passed wonderful. • Very well prepared in advance. • Good atmosphere, a lot of understanding among partners • Good presentation of all partners. • The event was very well organised in accordance to time and chosen topics. I enjoy the social events, too. • Meeting other partners, listening to expertise of other institutions • Well organised event. • Well organised event. Kind people, ready to help any time. • A very good conference of the TeComp leader. Very clear, well presented. She directed all very well. • The presentation of the team leader was perfect – clear and usefull.
Suggestions for the improvement:	<ul style="list-style-type: none"> • Duration of presentation could be limited when a delegate present. • This meeting should be organised within more than two/three days. • Time planning. • Extra day to cover all topics. • There are a lot of information that I got during the meeting. • Some materials could have been given before the meeting. • Short time for discussing such amount of information. • The event was well organised, I do not have anything to say for the improvement.
Any further comments:	<ul style="list-style-type: none"> • Hope to have often events organised like this. Good luck! • A very nice event with good atmosphere, good for team building! Congratulations! • Congratulations for organisation and preparation the meeting.