

LOCAL COORDINATING TEAM MEETING AGENDA

University of Granada
November 6th -9th, 2019

Wednesday, November 6th, 2019

09.30-10.00	<i>Get-together and welcome word</i>
10.00-10.45	<i>Consideration of the joint Report on the level of PPM knowledge/skills of university teachers at the Universities in Serbia and Albania</i>
10.45-11.30	<i>Consideration of the joint Report on the current state of technology enhanced teaching and learning at the Universities in Serbia and Albania</i>
11.30-12.00	Break
12.00-14.00	<i>Presentation of the reports of all EU partner institutions on their experience in using new PPM methods and integration of ICT in teaching and learning</i>
14.00-16.00	Lunch break
16.00-17.00	<i>Collecting the reports of all EU partner institutions and preparing the joint report</i>
17.00-18.00	<i>Comparative analysis of the state of T&L at the PC and EU institutions</i>

Thursday, November 7th, 2019

10.00-10.45	<i>Identifying the mayor tasks to be performed for strengthening teaching competences at the PC HEIs</i>
10.45-11.30	<i>Adopting the joint report based on collected data</i>
11:30-12.00	Break
12.00-13.30	<i>Planning of upcoming activities and procedures for performing the tasks envisaged by the project</i>
13.30-15.30	Lunch break
15.30-16.30	<i>Consideration of the quality assurance report based on realized activities during the project life</i>

16:30-17.30	<i>Presentation and adoption of the internal work quality standards and procedures</i>
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Friday, November 8th, 2019

10.00-11.30	<i>Presentation on the usage of project management platform</i>
11.30-12.00	Break
12.00-13.00	<i>Consideration of collecting project documentation and financial issues</i>
13.00-15.30	Lunch break
15.00-16.30	<i>First steps in the preparation of a concrete action plan for improving the quality of T&L at the universities in Serbia and Albania</i>

Saturday, November 9th, 2019

10.30-11.30	<i>Initial plan of convenient dates for upcoming trips</i>
11.30-12.00	Break
12.00-14.00	<i>Meeting of representatives of Serbian and Albanian universities - Discussion about the specific topics and equipment purchasing</i>